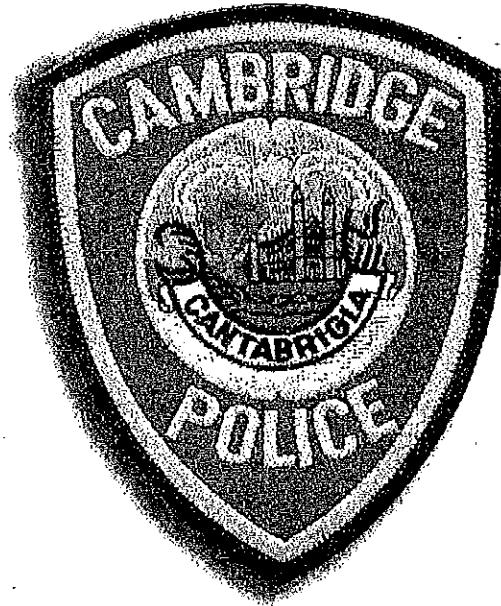

CAMBRIDGE POLICE DEPARTMENT

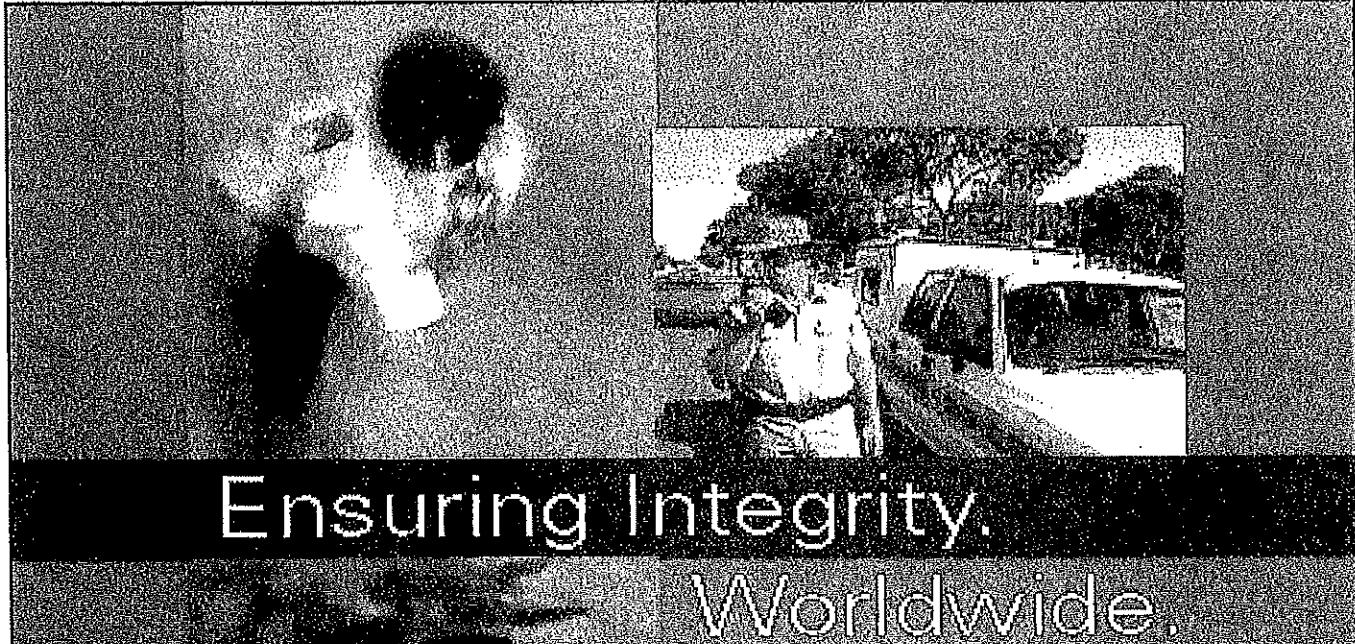
IAPRO

BlueTeam
Field Support Services



ENTERING AN INCIDENT INTO BLUE TEAM 3.9

PREPARED BY LARRY EASTON



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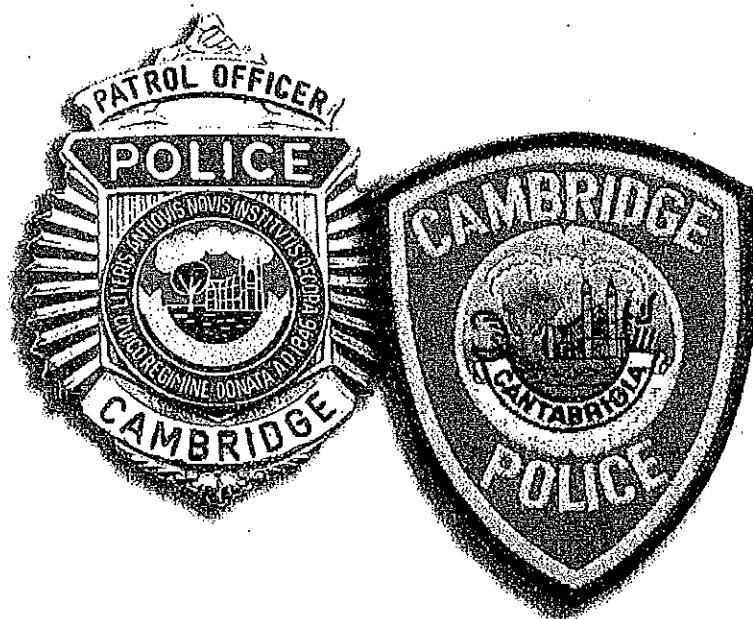
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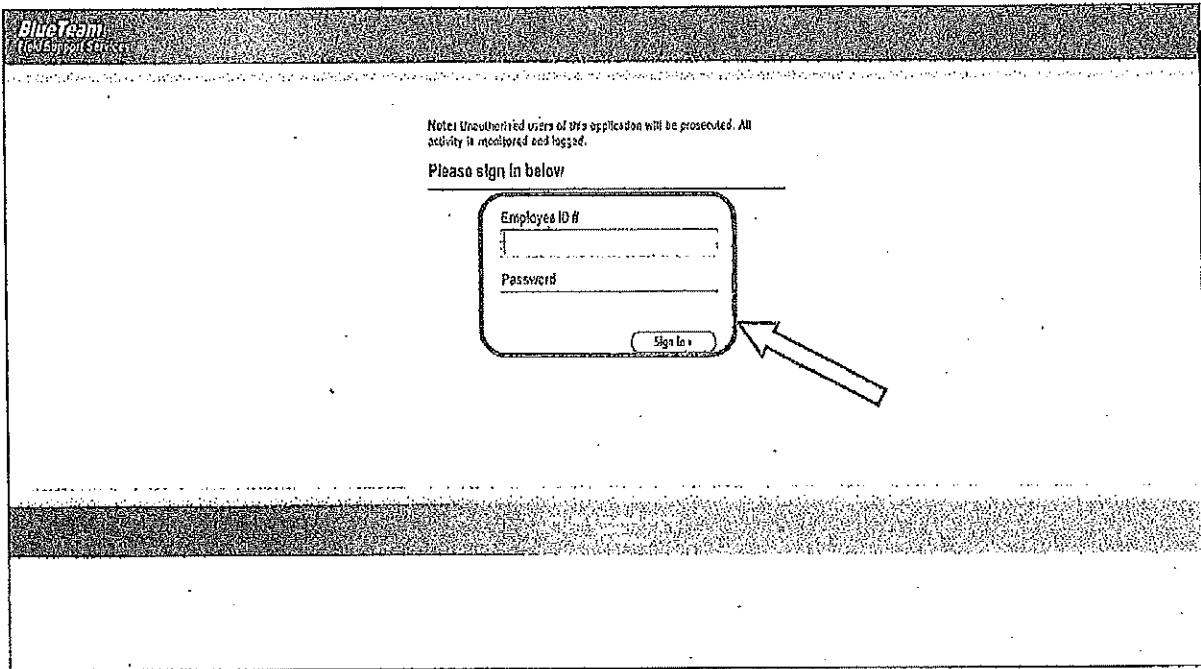
BlueTeam
Field Support Services

ENTERING A USE OF FORCE INCIDENT INTO BLUE TEAM

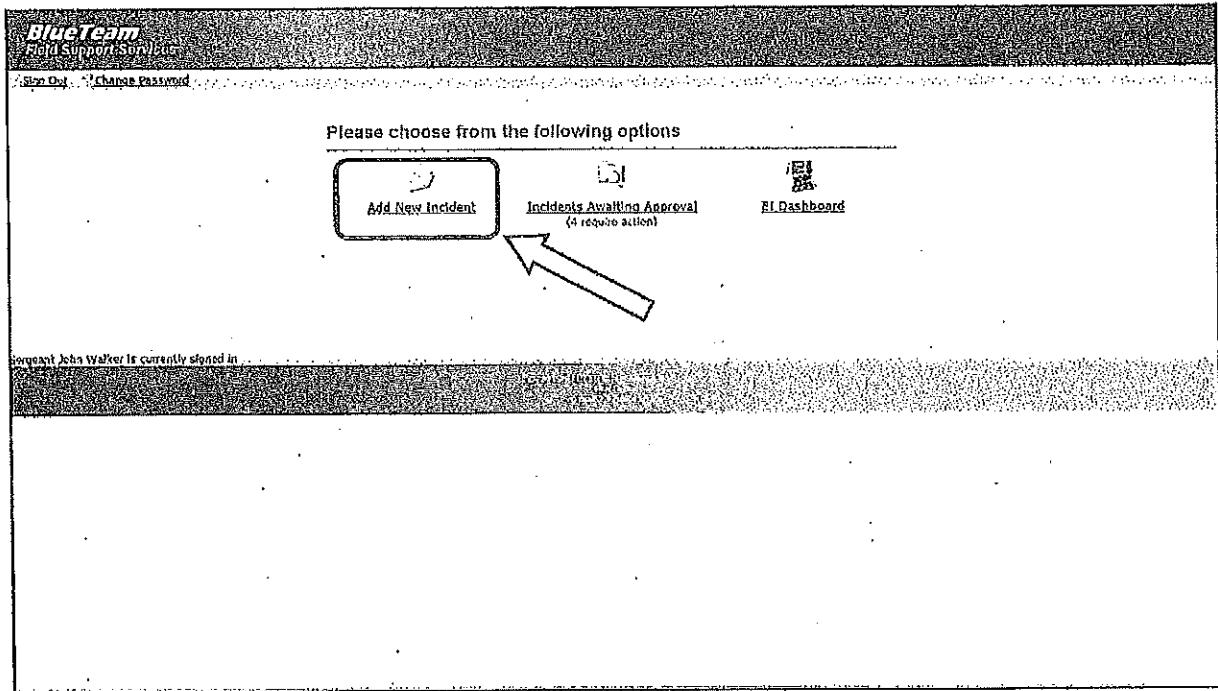


ENTERING AN INCIDENT INTO BLUE TEAM

ENTERING AN INCIDENT INTO BLUE TEAM



Enter your ID#, and password to open Blue Team program.



Click on the icon titled "Add New Incident"

ENTERING AN INCIDENT INTO BLUE TEAM

Incident Details

Note:

- Please fill out this form as completely as possible, making sure to scroll to the bottom. Fields marked with a * are mandatory.
- If you are called away from th's PC for more than 20 minutes, you will be required to sign in again. To ensure that the information you are entering on this page is not lost, click the Next button to save it. You will then be able to edit/update the information when you return.

Incident Type * Use of force	Incident Report # 2011-05-0001	
Date Occurred * 04/12/2011 (m/d/yy)	Date of Occurrence 04/11/2011 (m/d/yy)	Time of Occurrence 2230 (hhmm - 24 hour time)
Address of Occurrence		
Street # 3809	Direction S	Street Name Walters
Street Type Street		Suite/Apt # 203
City Roberta		State/Province MA
Postal Code 11111		Location of Occurrence Zone 1
<input type="button" value="Next >"/> <input type="button" value="Cancel"/>		

Select "Use of Force" under "Incident Type" and fill in the remaining information. Select "Next" when completed.

BlueTeam Field Support Services

Summary of Incident
(5000 character limit. Characters remaining: 9864)
YOU MUST INCLUDE A NARRATIVE/SUMMARY

(save your changes, but remain on this page)

Changes last saved at 12:12 PM

Sergeant John Walker is currently signed in.

Complete a narrative/summary of incident (mandatory field), check spelling, select "Next."

ENTERING AN INCIDENT INTO BLUE TEAM

**BlueTeam
Field Support Services**

Main Menu

Use of Force Details

Please fill out this form as completely as possible, making sure to scroll to the bottom. When completed, click the Next button located at the bottom of the form. Fields marked with a * are mandatory.

Reason for Use of Force:	Service Being Rendered:
* Assaulting Officer	* Arresting

Citizen-related Information

Citizen Injured:	Citizen Hospitalized:	Citizen Arrested:
* Yes <input type="radio"/> No <input checked="" type="radio"/>	* Yes <input type="radio"/> No <input checked="" type="radio"/>	* Yes <input type="radio"/> No <input checked="" type="radio"/>

More than 1 Citizen Involved:

* Yes <input type="radio"/> No <input checked="" type="radio"/>

Officer Assessment of citizen condition during incident:

Alcohol

Officer-related Information

Officer(s) Injured:	Officer(s) Hospitalized:
* Yes <input type="radio"/> No <input checked="" type="radio"/>	* Yes <input type="radio"/> No <input checked="" type="radio"/>

Charges Against Citizen:

* How Feature - You can now add multiple charges for the involved citizen. This is accomplished on the following page when you add the involved citizen.

Next >

Fill in all information on this screen. NOTE: Any field marked with a RED asterisk next to it is a mandatory field and must be completed. Select "Next" when completed.

**BlueTeam
Field Support Services**

General

Involved Citizen Information

Search for Citizen

The database will be searched to determine if the citizen information is already recorded.

Note: Your searches are logged and monitored.

Last Name: smith	First Name (optional):	Search
-------------------------	-------------------------------	---------------

Search Results

Select	First Name	Last Name	Date of Birth	Race	Gender	Address	City	State	Zip
Select	B. Smith	Ellice	3/1/1967	Hispanic	Female	665 Ford Street, Anchorage, AK 99504		(907) 333-4123	
Select	B. Smith	Althea	5/12/1960		Female	22 S Bond Street, Mount Vernon, NY 10550		(707) 543-3332	
Select	B. Smith	Anne		White	Female	22 W Main Street, My City, AR 07666		(914) 665-2114	
Select	B. Smith	Betty	1/30/1940	White	Female	123 S Roberts Square, Baltimore, MD 23333		(757) 555-1111	
Select	B. Smith	Bill	2/7/1958	Hispanic	Male	2222 Main Avenue, Baltimore, MD		(757) 664-1514	
Select	B. Smith	Bill	4/8/1962	White	Male	2223 Main Street, Greensboro, NC 27401		(336) 335-3212	
Select	B. Smith	Bill	1/3/1958	Native Amer.	Male	1 Sultan Drive, Virginia Beach, VA 1			
Select	B. Smith	Bob	1/11/1957	Hispanic	Male	123 East Street, P.O. FL 34587		(562) 212-3212	
Select	B. Smith	Carla			Unknown	1705 NE Main Drive, Fort Collins, CO 80526		(970) 221-1234	

Fill in involved citizens last name and first name or initial, select "Search." If in system click "Select" and the information will automatically fill in.

ENTERING AN INCIDENT INTO IAPRO

CITIZEN INFORMATION NOT FOUND, ENTER NAME TO BEGIN.

Involved Citizen Information

Search for Citizen

The database will be searched to determine if a citizen information is already recorded.

Last Name: Rosenberg First Name: Robert

Search Results

The citizen you searched for was not found. Click the the **Next Step** button to continue or try your search again.

Next Step

Involved Citizen Information

Robert J Rosenberg
Address: Roberts Drive

Address Information

Please enter the citizen's address below.

Street #: 10147
Direction: Drive
Street Name: Roberts
Street Type: Drive
Suite/Apt #:
City: Providence
State/Province: RI
Postal Code: 22222

ENTER CITIZEN ADDRESS

Involved Citizen Information

Alice Smith
Address: 10147 Roberts Drive, Providence, RI 22222
Phone: (401) 222-4123

Phone Information

Please enter the citizen's telephone numbers below.

Telephone #: (401) 222-4123
Home Phone: (401) 222-4123
Home Phone: (401) 222-4123

ENTER CITIZEN TELEPHONE NUMBER

Various screens to add, or change involved citizen information.

ENTERING AN INCIDENT INTO BLUE TEAM

BlueTeam
POLICE DEPARTMENT

Use of Force Incident Links

Involved Citizen

- For each involved citizen, you shall keep a record and copies of the (involved citizen options) and documents.
- For each involved citizen you will keep force used and objects used (officer options) for that citizen.

The head benz will be displayed for each officer and the involved citizen listed.

Involved Officers

Add Involved Officer

A. Sandoval, Alberto - 6/12/1950 - female

Involved Officer or Sandoval, Alberto

Involved Officers

Add New Officer

Involved Officer

Officer Witnesses

Add Officer Witness

No Officer Witnesses

Officer Witnesses

Add Officer Witness

No Officer Witnesses

Select “Add New Involved Officer.”

File Support Services

BlueTeam
Field Support Services

Cancel

Involved Officer Search

How would you like to search for the officer?

Search Method:

Employee Name

Employee ID #

Add Involved Officer

Enter the last name and at least one character of the first name to begin your search.

Last Name:	conner	Search »							
First Name:									
<table border="1"> <thead> <tr> <th>Officer</th> <th>Rank</th> <th>ID</th> </tr> </thead> <tbody> <tr> <td>Select</td> <td>Conner, Tim</td> <td>Sergeant</td> <td>12345</td> </tr> </tbody> </table>			Officer	Rank	ID	Select	Conner, Tim	Sergeant	12345
Officer	Rank	ID							
Select	Conner, Tim	Sergeant	12345						

Officer John Walve is currently signed in.

Input involved officers last name or identification number, and a list will appear. Click "Select" for the involved officer, and his or her name will appear on the Incident Detail Page.

ENTERING AN INCIDENT INTO BLUE TEAM

BlueTeam
Field Support Section

Job Name:

Use of Force Incident Links

Important:

- For each involved citizen, you will add their name and agency using the "Involved Citizen" option and their name.
- For each involved officer, you will add the officer's name and badge number using the "Officer" option and their name.

The next button will be displayed next at least one officer and the involved citizen is selected.

Involved Citizen: <input type="button" value="Add Involved Citizen"/> Sarah, APR 14 - SA/2/2000 - female	<input type="button" value="Add Involved Citizen"/> Involved citizen (or) (Involved Citizen Action) Add New Citizen Add Existing Citizen Add Existing Officer Add Existing Officer
Involved Officers: <input type="button" value="Add Involved Officer"/> Connor, Tim - Sergeant - Employee ID # 12345	
Citizen Witnesses: <input type="button" value="Add Citizen Witness"/> No citizen witness	
Officer Witnesses: <input type="button" value="Add Officer Witness"/> No officer witness	

Next >

Select the "Involved Citizen" drop down and go through each of the input sections within these dropdowns.

RETURN TO INCIDENT

Add Suspects

Robert J Rosenberg - Add Suspects

DEFINITION OF A SUSPECT IS THE PERSON WHO HAS BEEN ARRESTED, TAILED, OR ALLEGEDLY INVOLVED IN CRIMES, OFFENSES, CONSPIRACIES, ETC. IN THE PAST OR PRESENT.

Add Arrestees

Robert J Rosenberg - Add Arrestees

DEFINITION OF AN ARRESTEE IS THE PERSON WHO HAS BEEN ARRESTED, TAILED, OR ALLEGEDLY INVOLVED IN CRIMES, OFFENSES, CONSPIRACIES, ETC. IN THE PAST OR PRESENT.

Add Offenses

Robert J Rosenberg - Add Offenses

DEFINITION OF AN OFFENSE IS THE ACT OF VIOLATING A LAW, REGULATION, OR ORDER THAT HAS BEEN ISSUED BY A GOVERNMENT, STATE, OR LOCAL POLICE AUTHORITY.

Add Charges

Robert J Rosenberg - Add Charges

DEFINITION OF A CHARGE IS THE ACT OF ACCUSING A PERSON OF A CRIME OR OFFENSE.

Select as many as apply for each of the items,. On each screen select "Return to Incident" once completed.

ENTERING AN INCIDENT INTO BLUE TEAM

Blue Team
ENTERING AN INCIDENT

Use of Force Incident Links

Important

- For each involved officer you should add any incidents and events using the "Involved Officer" tab dropdown.
- For each involved officer you can add any force used and events using the "Officer Witness" tab dropdowns.

The Next step will be displayed at least 1 officer and the event information.

Involved Officers	Add Officer
Sgt Smith, Alches - 5/12/1980 - Female	<input type="button" value="Add Officer"/> <input type="button" value="View Officer Details"/>

Involved Officers

Sgt Connor, Tim - Sergeant - Employee ID # 12345

Officer Witnesses

No officer witnesses

Officer Witness

No officer witness

Add Officer Witness

Next *

Select the “Involved Officer “drop down and go through each of the input sections within these dropdowns.

Sgt Connor - Add Officer

Less Lethal Force Types

Sgt Connor - Add Officer

Less Lethal Force Types

Select as many as apply for each of the items., On each screen select “Return to Incident” once completed.



Sergeant Tim Conner - Less Lethal Force Types

Existing Less Lethal Force Types

-No existing less lethal items-

Less Lethal Force Used

Add the less lethal force used by this officer and the details associated with it.

Less Lethal Force Type*

Bean Bag Shotgun

Taser Arc Display

Taser Cartridge Deploy

Taser Drive Stun

Please fill in the information below..

- Was this an accidental discharge?
- Was the device deployed only?
- Was this an Arc display?
- Citizen was painted with laser

Was the force effective in achieving the desired result?

Serial #

FGT5864

Cartridge #

HG67493TD

Was this a direct contact / drive stun contact?

Number of drive stuns

Did the application cause injury?

Area of body where device applied

Was this a projectile / probe contact?

1 Number of air cartridges used

1 Number of cycles through probes

2 Number of dart hits

2 Total number of darts fired

Did the application cause injury?

Did dart contacts penetrate the subject's skin?

Was the subject wearing heavy clothing?

Area of body where projectiles / probes made contact

Leg

Save

Cancel

On the "Less Lethal" screen you will select the type of less lethal force used, and any additional information relating to that use of force, including, 1) Serial Numbers, 2) Probes utilized, 3) Drive Stun usage, and 4) Miscellaneous information.

ENTERING AN INCIDENT INTO BLUE TEAM

Final screen will appear with all the information entered. The user can also add witness citizen and officer information.

Add an attachment to the entry by choosing the files, naming it, and then attaching it. Once selected the user can review the file attached by selecting "download." The file can also be deleted if needed.

ENTERING AN INCIDENT INTO BLUE TEAM

BlueTeam
POLICE MANAGEMENT SYSTEM

Main Menu

Note:

You have permission to skip routing this incident up the chain of command. If you wish to do this, click the below button. Otherwise, please complete this form and click the "Forward" button at the bottom of the page.

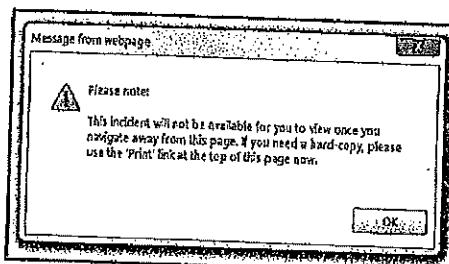
SELECT WHO YOU ARE SENDING TO

Forward the Incident to your supervisor for review

* - required field

To: <input type="text"/>	<input type="button" value="...Add Recipient..."/>
Cc: <input type="text"/>	<input type="button" value="...Add Cc..."/>
From: <input type="text"/>	Sergeant John Walker
Instructions: <input type="text"/>	For your review.

Select who you want to forward the incident to. The Instruction area must contain some information (mandatory).



**Den
Us**

- Return to the main menu.
-

Incident Entered By: Sergeant John Walker

Incident Details

**Demo Police Department
Use Of Force Summary**

Incident Entered By: Sergeant John Walker

Incident Details

Date Received: 4/12/2011	Date of Occurrence: 4/11/2011	Time of Occurrence: 22:30
Record ID: 3993	Incident Report #: 2011-05-0001	IA No:

Incident Summary
YOU MUST INCLUDE A NARRATIVE/SUMMARY

Incident Location

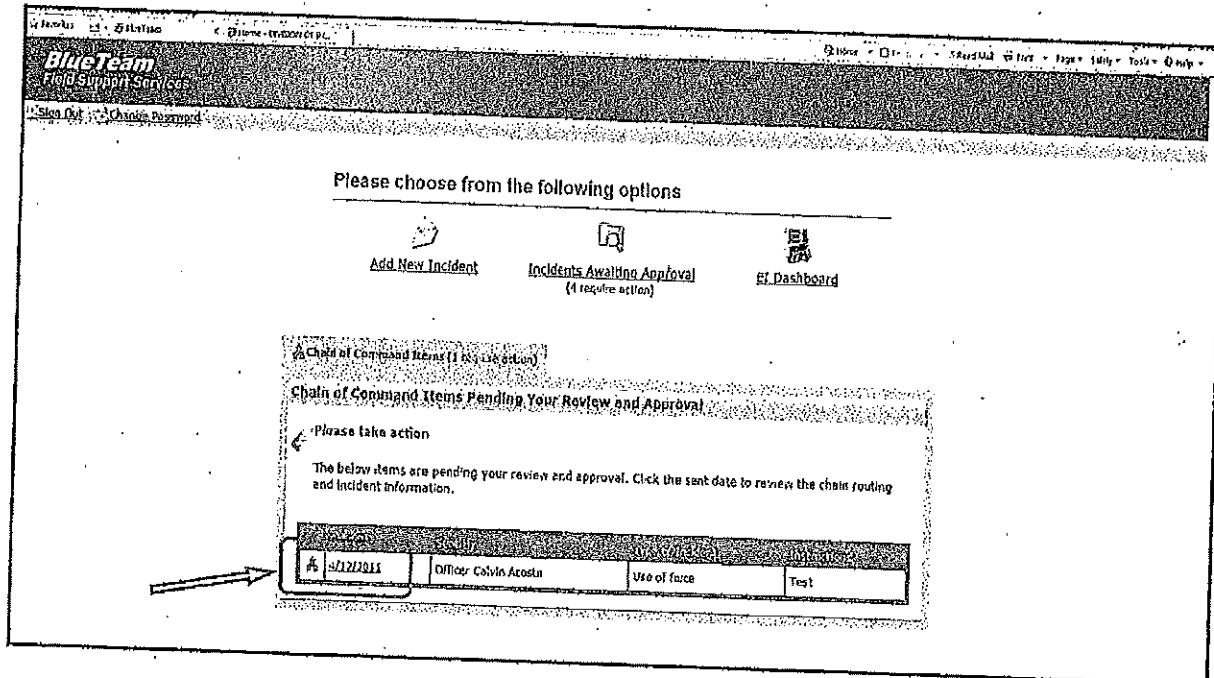
3809 Walters Street, Suite/Apt: 203, Direction: S, Roberts, MA 11111

Use of Force Specific Information

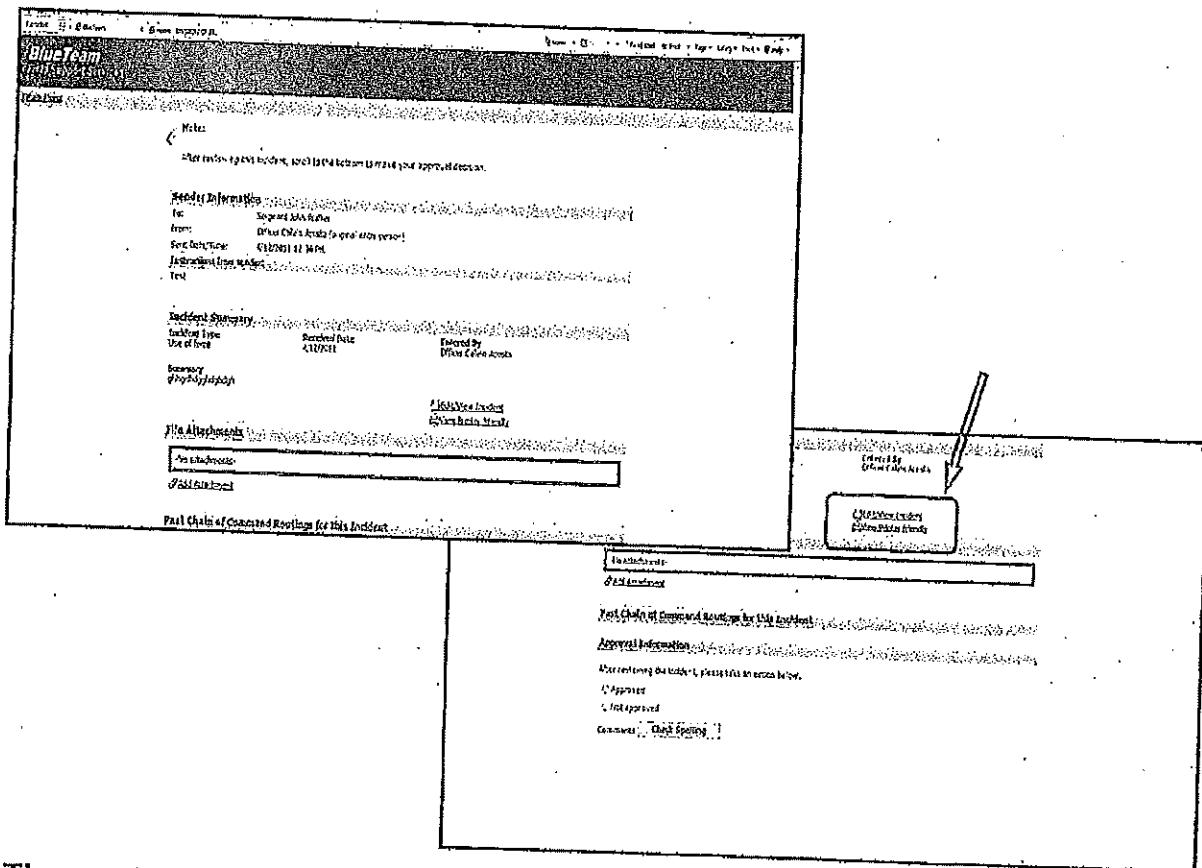
Reason for Use of Force	Service Being Rendered
Assaulting Officer	Arresting
Citizen Injured	Citizen Hospitalized
Yes	No
More than 1 Citizen Involved	Charges Against Citizen
No	
Officer Assessment of Citizen Condition During Incident	
Alcohol	

The user will now be given an opportunity to print a copy of the incident. Once completed select "Return to the Main Menu" in the upper left hand corner of the page.

ENTERING AN INCIDENT INTO BLUE TEAM



When you have a incident you need to review select the incident from the main page, by selecting the date link.



The next screen will show you an overview of the incident you are reviewing. From here you can see a printer friendly view, or view incident broken down by tabs.

ENTERING AN INCIDENT INTO BLUE TEAM

The screenshot shows a software application window titled "BlueTeam Field Support Services". The main title bar includes "File", "Edit", "View", "People", "Tasks", "Help", "About", "Logout", "Home", "SEARCH OR FILTER", "Print", "Close", and "Logout". A user icon "S. Green, r. Nicks" is in the top right. The main content area has a header "Use of force" with tabs: "Incident Details" (selected), "Injured People", "Use of Force Details", and "Attachments". Below this is a sub-header "My Open Incidents / Close Window". The "Incident Details" section contains fields for "Save Changes" (read-only), "Be sure to save any changes before navigating to a different tab.", "Incident Type" (dropdown), "TO No." (dropdown), "Incident Report #", "Use of force" (dropdown "(none)"), "Date Received" (date input "4/12/2011"), "Date of Occurrence" (date input "(m/d/yy)"), "Time of Occurrence" (time input "(hh:mm - 24 hour time)"), "Address of Occurrence" (text area), "Street #" (text area), "Direction" (text area), "Street Name" (text area), and "Street Type" (text area).

Review incident by selecting each tab across the top. If you are the original initiator you can make changes from here also.

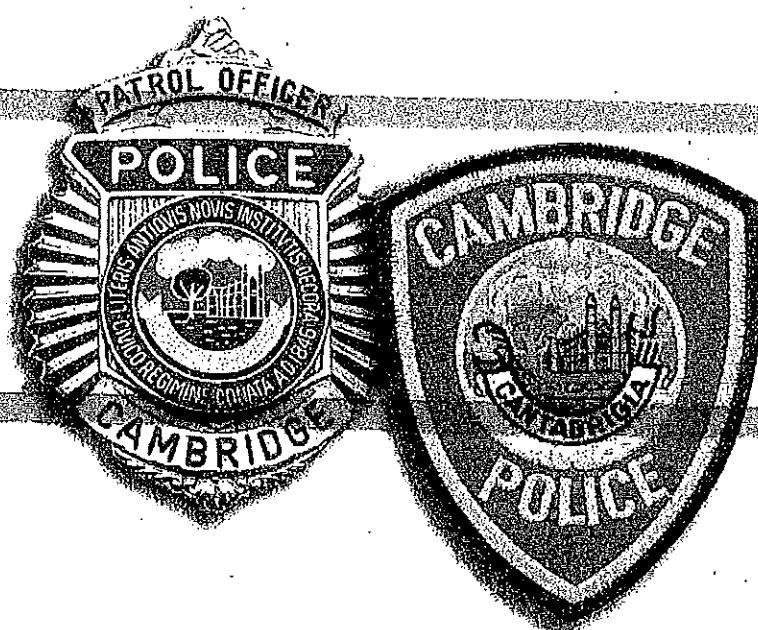
ENTERING AN INCIDENT INTO BLUE TEAM

IAPRO

BlueTeam
Field Support Services

ADDITIONAL SCREENS FOR:

- FIREARM DISCHARGE**
- VEHICLE ACCIDENT**
- VEHICLE PURSUITS**



ENTERING AN INCIDENT INTO BLUE TEAM

The image displays four sequential screenshots from the Blue Team software, illustrating the process of entering a Firearm Discharge Incident.

- Screenshot 1:** Shows the initial "Firearm Discharge Incident Details" screen. It asks for the "Type of Firearm Discharge" (options: All personnel, Civilian, Animal, Other) and the "Number of Officers Involved". A note states: "Note: If multiple officers were involved in the discharge, enter the number of officers involved in the first officer field." A "Next >" button is visible.
- Screenshot 2:** Shows the continuation of the "Firearm Discharge Incident Details" screen. It asks for the "Type of Firearm Discharge" again (All personnel, Civilian, Animal, Other) and the "Number of Officers Involved". A note states: "Note: If multiple officers were involved in the discharge, enter the number of officers involved in the first officer field." A "Next >" button is visible.
- Screenshot 3:** Shows the "Al Jones - Firearm Discharge Information" screen. It includes fields for "Officer involved" (with a note: "Fields marked with * are required."), "Type of Citizen Involved" (options: All personnel, Civilian, Animal), and "Citizen Age when incident was recorded" (with a note: "Number of Dots Fired by citizen"). A "Next >" button is visible.
- Screenshot 4:** Shows the "Animal - Firearm Discharge Information" screen. It includes fields for "Animal related information" (options: The animal was injured or The animal was killed) and "Type of Animal". A "Next >" button is visible.

Firearm Discharges are entered the same as a Use of Force, but the user will see additional firearm discharge screens for completion.

ENTERING AN INCIDENT INTO BLUETEAM

VEHICLE ACCIDENT SCREENS

Vehicle Accident Details

Please fill out this form as completely as possible, making sure to scroll to the bottom. When completed, click the Next button located at the bottom of the form. Fields marked with a * are mandatory.

Accident Information	Time of Accident	Cause of Accident
Weather Condition		
Vehicle Information	Vehicle Info/Description	Vehicle ID
Amount of Damage	Departmental Vehicle Damage	Other Vehicle(s) Involved Damage
\$	\$	\$
Injury Information	Employee was Injured	
* <input checked="" type="radio"/> Yes <input type="radio"/> No		* <input checked="" type="radio"/> Yes <input type="radio"/> No
Employee was at Fault		
<input checked="" type="radio"/> Yes <input type="radio"/> No		
(Note: For supervisory assessment only)		
<input type="button" value="Next >"/>		

Was there a citizen involved in this accident?

Yes
 No

Vehicle Accidents are entered the same as a Use of Force, but the user will see additional firearm discharge screens for completion.

ENTERING AN INCIDENT INTO BLUE TEAM

VEHICLE PURSUIT SCREENS

Vehicle Pursuit Details			
<p>Please fill out this form as completely as possible, making sure to scroll to the bottom. When completed, click the Next button located at the bottom of the form. Fields marked with a * are mandatory.</p>			
<p>Pursuit Information</p> <p>Reason Pursuit was Initiated: * Time of Pursuit: * Duration in Minutes:</p>			
<p>Initial Violation: * Weather Conditions: * Maximum Speed (MPH):</p>			
<p>Pursuit Distance: * Type of Vehicle Pursued:</p>			
<p>Beginning Location: * Ending Location:</p>			
<p>Agency Initiating Pursuit: * Agency Ending Pursuit:</p>			
<p>Event that Conducted Pursuit: * DUI Factors:</p>			
<p>Recorder Info: Stop Device Info: In-car Camera Info:</p>			
<p><input type="checkbox"/> Helicopter available <input type="checkbox"/> Stop device was used <input type="checkbox"/> In-car camera available <input checked="" type="checkbox"/> Helicopter used <input type="checkbox"/> DUI arrest <input type="checkbox"/> In-car camera used Camera video ID #:</p>			
<p>Additional Information:</p> <p><input checked="" type="checkbox"/> The pursuit was aborted <input type="checkbox"/> DUI arrest <input type="checkbox"/> Pursuit was Justified <input checked="" type="checkbox"/> Pursuit aborted by... <input type="checkbox"/> Liability claim filed <input type="checkbox"/> Pursuit was within policy</p>			
<p>Amount of Damage (enter damage in the form #,##0.00): <input type="checkbox"/> An accident occurred</p>			
<p>Type of Property Damage: Parties Injured:</p>			
<p>Suspect Vehicle: Police Vehicle: Parked Vehicle:</p>			
<p>Offender Details: Offender Sex: Age of Offender: Offender Race:</p>			

Vehicle Pursuits are entered the same as a Use of Force, but the user will see additional firearm discharge screens for completion.

ENTERING AN INCIDENT INTO BLUE TEAM

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